

Skills Checklist
Gr. 12 Bacc. II English
Mrs. Nada Salem Abisamra

Mastered √	Needs Improvement NI
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Reading Comprehension:

1. Develop literal and interpretive comprehension of printed discourse (interpret point of view; identify and interpret tone; chart and organize information; derive relevant information; rephrase; infer);		
2. Utilize reading strategies (scan and skim);		
3. Demonstrate awareness of linguistic and organizational feature of text (identify and explain scientific terms ; identify stylistic features of text).		
4. Answer questions appropriately, accurately, and neatly.		
a. Answer right to the point; use appropriate words;		
b. Answer in complete sentences;		
c. Answer with a minimal number of mistakes in sentence structure: use parallel structure; avoid repetitions and sentence fragments/awkward expressions;		
d. Answer with a minimal number of mistakes in grammar: agreement of tenses, verb form, s/v agreement, p/a agreement, pronoun shifts, etc.;		
e. Answer with a minimal number of mistakes in spelling and capitalization;		
f. Answer with a minimal number of mistakes in punctuation: use appropriately the commas, periods, colons, semi-colons, etc.		
g. Answer neatly and legibly.		

Writing:

1. Produce transactional writing (write cause-effect / compare-contrast/ persuasive discourse) (250 to 300 words);		
2. Demonstrate the linguistic and stylistic qualities of good writing (write coherently, ACCURATELY [proper spelling and grammar], and clearly; vary style and register according to topic/task; use words for maximum effect; use technical lexis; use a variety of grammatical structures);		
3. Develop the organizational features of text: maintain coherence and unity; write satisfying intro (hook, good narrowing down, and appropriate thesis/claim) and conclusion (restatement, opening up, food for thought). Use thoughtful transitions and make sure to have an excellent " flow ," logical and effective sequencing: logical progression of ideas .		
4. Apply process-writing skills (apply prewriting, writing, and revising techniques: brainstorming, webbing, cubing, outlining, clustering, etc...).		
5. Write neatly and legibly .		