

American Community School
Al-Manara Yearbook 2006
March 14, 2006

Dear Parents,

Thank you for supporting your children and the yearbook staff this year. They have been working diligently to design spreads and cover all the school events they are in charge of. Their input has been great and we have been able to make a lot of positive changes to the yearbook which we sincerely hope that you will like at the end of this year.

We would love to ask you for your continued support as we look ahead for our mid-year editing session that is scheduled to be held from March 16th till March 18th, 2006. The students will be missing one day of school (Friday, March 17th, 2006) for which we have gotten the approval of Mr. Oden, the high school principal, in addition to the support of all the other teachers.

During the retreat, the students will be editing the centennial yearbook spreads that they have been working on since the beginning of the year.

We will depart school on Thursday the 16th (which will be a shortened day in high school) at 1:30, and return on Saturday the 18th around 5:30 p.m. Our destination is a chalet in Faqra. **Each student will be charged a fee of \$20 for the two nights, excluding meals.**

We would greatly appreciate it if you could also support us by sending, with your son or daughter, **the food items they have chosen to bring**. Moreover, we would like to inform you that we might go out to “Chez Shaker” for lunch on Thursday and to the Mexican restaurant for dinner on Friday.

For more information, contact the yearbook adviser, Mrs. AbiSamra, at 03-666264, or the editor-in-chief, Joumana Al Rashed, at 03-816963.

Please sign the slip below and return it to Joumana Al Rashed by Wednesday, March 15th, 2006 along with the \$20 fee. In addition, if you have any comments or suggestions, we will be happy to receive them at yearbook@acs.edu.lb.

Thank you for your support.

Sincerely,

Mrs. N. AbiSamra
Yearbook Adviser

Joumana Al Rashed
Editor-in-Chief

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**Yearbook Mid-Year Editing Session- March 16th till March 18th 2006
Parent Approval Form**

Student's Name: _____

Signature: _____

Parent's Name: _____

Signature: _____

Date: _____

Things to Bring with You:

1. Warm clothes
2. Pillow case
3. Bed sheets / sleeping bag?
4. Sleepwear, robe, slippers
5. Toilet bag: tooth brush, tooth paste, soap, shampoo, hair brush, hair dryer
6. Towels
7. Money
8. Medicine (if you take any)
9. Any special item that you need.

Food Items to Bring: For 16 people for two days

1. Joumana: pasta, cheese, salad
 2. Samantha: juice
 3. Wissam & Liane: plastic cups, plates, forks, knives, spoons, napkins
 4. Nora: garbage bags, pizza
 5. Youssef: cookies, water
 6. Lynn: cereals, milk
 7. Danny G.: cookies
 8. Dahlia: bread, labneh, tea
 9. Catherine: cookies, salad
 10. Michael: potato chips, chocolate, nuts
 11. Gaby: pop corn, fruit
 12. JJ: juice, water, cheese (smets, picon, kiri)
 13. Rami: bread, nuts
- + Panadol, Nescafe, biscuits

Program: (14 working hours)

Thursday: working hours: **3**

- ⇒ Departure at 1:40 in front of the BD gate.
- ⇒ Arrival at Faqra around 3:00 pm.
- ⇒ Lunch at “Chez Shaker” until 4:00.
- ⇒ Settling down: from 4:00 till 5:00.
- ⇒ Editing Session 1: holistic evaluation of spreads: critiquing/grading all spreads: from **5:00 till 8:00 (3 hrs)**
- ⇒ Light dinner (our own food): from 8:00 till 9:00.
- ⇒ Bonding activities: from 9:00 till 11:00: **Who in charge?**
- ⇒ Curfew = at 12:00.

Friday: working hours: **7½**

- ⇒ Waking up: at 8:00
- ⇒ Breakfast: at 8:30 (delivery?)
- ⇒ Editing Session 2: in-depth evaluation of spreads: layout and coverage: 9:30 till 11:00 (**1½ hrs**)
- ⇒ Editing Session 3: in-depth evaluation of spreads: copy: 11:00 till 1:00 (**2 hrs**)
- ⇒ Lunch (indoors- pasta and cheese): 1:00 till 3:00
- ⇒ Editing Session 4: Corrections/suggestions: 3:00 till 5:00 (**2 hrs**)
- ⇒ Individual meetings with editors: 5:00 till 7:00 (**2 hrs**)
- ⇒ Dinner & Dancing: Mexican Restaurant 7:00 till 12:00

Saturday: working hours: **3½ hrs**

- ⇒ Waking up: at 8:30
- ⇒ Breakfast: at 9:00 (delivery?)
- ⇒ Editing Session 5 (individual work on spreads) + Individual meetings with advisor & Editor-in-chief: 10:00 till 1:30 (**3½ hrs**)
- ⇒ Snack & packing up: 1:30 till 2:30
- ⇒ Departure: 2:30
- ⇒ Lunch: 3:00 (where?)
- ⇒ Arrival at ACS: 5:30